

Quotation Request //

US Government Printing Office

Agency Publishing Services
732 North Capitol Street, NW
Washington DC 20401-0001

JACKET:347-439

Quotations are Due By:

(Eastern Time)10:00 AM on 04/06/2009

Submit Fax Quotes to:00000000

Contractors must provide mandatory taxpayer information before GPO makes payment.

Please see special notice on <http://contractorconnect.gpo.gov/>.

TITLE: COAST GUARD DIRECTIVES SYSTEMS (CGDS) DVD 5.1

QUANTITY: 1454 DVD Sets (includes 50 departmental random blue label copies). Each packaged Set consists of one each of the following:

- * 2 pocket Flexible vinyl DVD holder
- * Front-Booklet
- * Back-Inlay
- * DVD

CONTRACTOR may submit quotes via CONTRACTOR CONNECT.

Optionally, quotes can be FAXED to either (202) 512-1581 or (202) 512-1368.

TRIM SIZE: -

- * 2-pocket flexible vinyl DVD holder: Flat: Approximately 10-9/16 x 5-1/4"; Folded to: approximately 5-1/4 x 5-1/4"
- * Front-Booklet: 4-3/4 x 4-3/4" finished size
- * Back-Inlay: 4-3/4 x 4-3/4"
- * DVD: Std. 120 MM

PAGES: -

- * Front-Booklet: 12-page self-cover
- * Back-Inlay: Face only
- * DVD: Face only

SCHEDULE:

Furnished Material will be available for pickup by 04/07/2009

Deliver complete (to arrive at destination) by 04/27/2009

F.O.B. destination and F.O.B. contractor's city/origin - See Below

QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 8-02)) applies.

DESCRIPTION:

PREDOMINANT PRODUCTION FUNCTION: The predominant production function for this procurement is DVD duplication/replication.

2-pocket flexible vinyl DVD holder: Has 2 pockets which open to the inside center of the holder.

Note: The back inside pocket includes a bound in cloth to protect the recorded surface of the DVD

Front-Booklet: Pages 1 & 12 print in 4-color process solids and reverse type, heavy coverage, bleeds all sides. Pages 2 & 11 are blank. The other 8 pages print in light coverage with 2 pages including process build type and the balance of pages including black type only.

Back-Inlay: Prints face only in 4-color process with process builds, bleeds all sides, background prints full coverage process build (black) with type and line matter reversing out to appear white.

DVD: Prints in 5-colors, consisting of a solid Opaque White base overprint with 4-Color Process image consisting of black and process build type matter and a full color logo,

DVD DUPLICATION/REPLICATION: Contractor must furnish all materials and services as required to create DVD from a furnished recordable type DVD-R. Contractor must read the data from the DVD-R and premaster it into the ISO 9660 format.

The duplicated/replicated DVD shall be compliant with the International Standard Organization (ISO) 9660 guidelines.

NOTICE: Several firms claim patent rights, which may be applicable to DVD replication. For example, see <http://www.licensing.philips.com>. U.S. Philips Corporation and Sony Corporation claim to hold patents for certain technologies essential to the manufacture and replication of DVDs and assert it is impossible to or replicate a DVD without infringing these patents. The patent claims cover, among other things, both the physical structure of and manner in which data is encoded on a DVD. Other firms, including Discovision Associates, Irvine, CA, also claim similar patent rights.

Each bidder's attention is invited to the patent indemnification provisions of GPO Contract Terms (Pub. 310.2 (Rev. 6-01)) since the successful bidder will be responsible for compliance with all applicable patents, including any of DVDs.

By submission of a bid, bidders certify that they hold a license under all patents applicable to their duplication/replications of DVDs.

MATERIAL FURNISHED: Contractor to pickup at GPO. One CD-R formatted for use on an IBM or compatible OS utilizing Adobe Acrobat CS, MS Word, and MS Excel. Files are supplied in PDF, MS Word, and MS Excel. Contractor may be required to supply fonts. Bleeds may need to be extended

- * One master DVD (CGDS 5.1) for replication/duplication onto DVDs.
- * One completed previous sample of 2-pocket flexible vinyl DVD holder with Front-booklet, Back-inlay and DVD in position - for use as a visual for construction.
- * CD-R contains two (2) Microsoft Excel files (2_unitAddressesExport_asmith_03112009142246.xls AND Internal+_Distribution.xls). The 1st MS Excel file contains distribution list for 1,151 nationwide addresses. The 2nd MS Excel file is for an internal Agency Distribution.

Some of the Government furnished material is in digital format (MS Word). Fonts may or may not be included. Contractor to match fonts from furnished sample. Contractor to format, layout (place in page sequence) for final output (printer's spreads) for the imaging device being utilized.

Special Software Consideration: (a) Office Graphics files (e.g., files from Presentations, Word Processing, or other non-publishing applications) are furnished for this procurement. Additional system work may be required to produce acceptable output as per specifications. The contractor will format, layout and page digital files to final trim size and pagination for final output for the imaging device being utilized.

(b) The contractor will not receive additional compensation or time for common errors associated with the output of Office Graphics files. Common errors include, but are not limited to: (1) color issues and shifts (RGB color data, no spot colors, loss of black plate), (2) page integrity (text reflow), (missing prepress features (e.g., bleeds, trim marks), or (4) loss of text characters from graphic elements.

(c) If supplied by the Government, a visual will be considered the standard for output. The contractor must ensure that the page integrity (e.g., reflow) of the final output matches the furnished visual. Unless otherwise specified, (1) the vendor MUST output from supplied files and (2) shooting, scanning or otherwise using the supplied visual as reproduction copy is unacceptable. Vendors should match final output to any supplied color visual.

Color should match as closely as possible given differences between inks, tones, and dyes. If no color visual is supplied, psychological reference colors (e.g., green grass, blue sky) will be used as the color standard.

Prior to image processing, the contractor is responsible for checking files contained on the furnished media to insure that such features as bleeds, register marks and correct file output selection have been provided for, so as to correctly generate output for publishing. The contractor must supply necessary trapping. The contractor must generate output on a high resolution image processor.

In addition, the contractor is responsible for creating or altering any necessary trapping, setting proper screen angles and screen frequency, and defining file output selection for the imaging device being utilized. All furnished files must be imaged as necessary to meet assigned quality level.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order
Booklet & Inlay: JCP Code* A180, White Litho (Gloss) Coated Book, Basis Size 25 X 38" Basis Weight 70 lbs.

COLOR OF INK:

- * Front-Booklet: 4-Color Process
- * Back-Inlay: 4-Color Process
- * DVD: 4-Color Process & Opaque White

MARGINS:

Inadequate gripper on all items. Follow disk output.

PROOFS:

One set of digital color content proofs for for Booklet, DVD label, and inlay to be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back and trimmed and folded to the finished size of the product. At contractors option, one set of film Dylux, blueline or similar proofs may be furnished.

*** PLUS ***

One set of SWOP certified digital off-press proof for Booklet, DVD label, and inlay. At contractor's option, a film-based composite laminated color proof may be submitted. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. For list of certified systems go to: www.swop.org/certmfg.html

In addition- Contractor must produce one DVD Pre-production Check Disc for DVD which shall have the same structure and content as the final DVD for Government inspection prior to duplication/replication of the ordered quantity. Although the Check Disc will not be required to be printed, it must have written identification thereon and must be placed in a 2-pocket flexible vinyl DVD holder.

Send Check Disc and proofs together with the furnished media (master, lasers, and electronic files) using the furnished revised preaddressed proof label (GPO Form 892) which must be filled in by the contractor and used on all proof packages. Send directly to: USCG(CG-612), Attn.: Anthony Smith JR10-1138, 1900 Half Street SW, Washington, DC 20593-0001., (202-475-3532).

Contractor must call GPO Contract compliance Section at (202) 512-0520 immediately upon sending/delivering check disc/proofs and immediately upon notification that the check disc/proofs are available for pickup at the department.

Proofs will be withheld not more than -3- workdays from receipt in the department until they are made available for pickup by the contractor.

DVD PRE-PRODUCTION CHECK DISC AND PROOFS (indicate margins): CONTRACTOR MUST NOT PRESS DISCS OR PRINT PRIOR TO RECEIVING AN "OK TO PRESS/PRINT".

BINDING:

- * Front-Booklet: Saddle stitch in two places. Trim 3 sides.
- * Back-Inlay: Trim 4 sides.

SET ASSEMBLY:

- * Front-Booklet: Insert into front (left) pocket of 2-pocket flexible vinyl DVD holder with front cover facing out.
- * Back-Inlay & DVD: Insert the Inlay and DVD into the back (right) pocket of DVD Holder with the Back-Inlay facing out below the cloth and the DVD facing inside above the cloth.

See sample provided.

PACKING:

After assembly shrink film wrap all pieces individually pack suitably per container and distribution requirements.

For 275 copies: pack suitably in container

For 1,151 copies: Contractor to prepare labels using the appropriate address from the supplied excel file (2_unitAddressesExport_asmith_03112009142246.xls), in conjunction with a Government supplied return address, to be reproduced as necessary and applied to a suitable envelope/container in order to accomplish mailing/shipping.

For 28 copies: Contractor to prepare labels using the appropriate address from the supplied excel file (Internal+_Distribution.xls), in conjunction with a Government supplied return address, to be reproduced as necessary and applied to a suitable envelope/container

Note: DO NOT MAIL THESE 28 COPIES. After labeling they should be packaged in a suitable container for delivery to Agency (see DISTRIBUTION). For security reasons they will mail from their facility.

Return address: United States Coast Guard (USCG), 2100 2nd Street, SW, Washington, DC 20593-0001, Attn: Anthony Smith JR10-1138

DISTRIBUTION:

F.O.B. DESTINATION: (TO ARRIVE ON OR BEFORE SCHEDULED DELIVERY DATE)

Deliver 303 sets (includes 275 sets which includes 50 departmental random blue label copies AND 28 labeled sets, see PACKING) and all Government furnished material to: USCG, Commandant(CG-612), JR10-1138, 1900 Half Street SW, Washington, DC 20593-0001. Attn.: Anthony Smith (202 475-3532)

F.O.B. CONTRACTOR'S CITY: (TO SHIP ON OR BEFORE SCHEDULED DELIVERY DATE)

Mail the remaining 1,151 sets to 1,151 addresses including the contiguous 48 states, Alaska and Hawaii via reimbursable mailing, using the appropriate addresses per the Excel spreadsheet supplied. Quantities with the number of destinations in parentheses are as follows: 1(1151)

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

(a) Non-destructive Tests -- General Inspection Level I.

(b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE	SPECIFIED STANDARD
P-7. Type Quality and Uniformity	Approved Proofs
P-10. Process Color Match	Approved Proofs